

## Neighbourhood Plan Steering Group Meeting

Mixed media meeting via Video & Teleconferencing Facilities (Zoom) at 7.00pm,  
Wednesday 30th December 2020

In attendance: - Via Video Conference - Cllr John Eaton (Chair), Janet Player, Joan Jones. Cllr Josh Heydon, Barbara Johnson, Cllr Kath Noble. Via Telephone - Alison Jackson.

### MINUTES

1. APOLOGIES RECEIVED. Jacky Newman.

2. DECLARATIONS OF INTEREST. – None

3. Discuss/Sign Off NDP and Associated Documentation.

The Chair confirmed that he had received written feedback from some SG members and invited further comments during the meeting.

The Chair highlighted the resource position at Wiltshire Council and the existing workload currently in place there. All agreed that it would be prudent to provide WC with approved documentation at the earliest opportunity for them to undertake their processing.

Our agreed next steps are:

- Advise Fowlers of the comments submitted by the SG, and to consider amendment of the Plan and associated documentation.
- Submit amended documentation set to Parish Council for endorsement. It was agreed by all that this would be done either at the scheduled Parish Council meeting on 19<sup>th</sup> Jan 2021 or at an earlier meeting of the Parish Council if possible and pragmatic to do so.
- Submit final document set to Wiltshire Council at the earliest possible opportunity.

8. AOB - None

Date of next meeting tbc.