

## Neighbourhood Plan Steering Group Meeting

Southwick Village Hall at 7.30pm. Wednesday 9<sup>th</sup> July 2019

### Minutes

**ATTENDEES:** Cllr Eaton (Chair), Cllr Noble, Janet Player, Josh Heydon, Joan Jones, Barbara Johnson, Aaron Smith, Hollie Synder,

**APOLOGIES:** Cllr McCaw, Cllr Curry, and Alison Jackson.

**HEALTH AND SAFETY:** – Notice issued.

**DECLARATIONS OF INTEREST:** – No declarations received.

**MINUTES FROM PREVIOUS MEETING:** - Agreed that a minor amendment to the minutes is required to reflect Joan Jones acknowledgement and thanks expressed to Cllr Noble for helping to source the potential site at 40 Frome Road. Once amended, minutes to be treated as final agreed and signed off.

**CONSULTANTS UPDATE:** - Aaron confirmed that the Call for Sites exercise resulted in a total of 11 site submissions, including the brownfield site on Frome Road known as Helibeds. The vast majority of other site submissions are for Greenfield sites and outside the existing settlement boundary of the village.

Aaron also advised that SG members may have to re-engage some landowners or their agents as the quantum of some proposals were much greater than that required for Southwick's plan. The effects of Wiltshire Council's Bat Mitigation Strategy will also have to be taken into account and that additional details, for example access to sites, flood risk, etc. may need to be discussed with the owners and/or their agents.

Due to impending annual summer holidays, Aaron has recommended that the SG target Oct 2019 to conduct a formal public consultation on potential development sites. In the meantime, SG to conduct site assessments.

**WILTSHIRE COUNCIL LOCAL PLAN UPDATE:** - WC have advised that the Inspectorate have made public their initial findings and that these are available on the WC website. In summary, some of the proposed sites in Warminster and Salisbury will not now be included in the Local Plan. The site proposals for Trowbridge, apart from some amendments, remain largely unaffected, including the site at Southwick Court. This means that the proposed development of housing on Southwick Court will go ahead, but without the inclusion of a new school. The Inspectorate's Interim Report will be going out for further consultation and comment during the coming weeks.

**FOCUS ITEMS FOR NEXT TWO WEEKS:** -

- Aaron and Hollie to provide final version of Site Selection Methodology
- John to ensure documentation is made available of Parish Council website

- Chair to prepare a note for inclusion in the Village News Letter and in Wiltshire Times regarding consultation process for the Methodology document.
- SG members to begin initial reviews of the pro's and con's of each sites submitted.

**AOB: - The Chair and Cllr Noble to apply for the final element of Grant Funding (£2075.50) from Locality via the Parish Council laptop.**

**Barbara Johnson to provide supporting documentation on the Nitrogen Dioxide monitor in Wynsome Street to Aaron Smith.**

**Meeting closed 8:43pm**

**Date of next meeting – TBC**